

NATALYA KHOROVER

ART FOR EARTH'S SAKE

IN- PERSON TEACHING CONTRACT 2024

Between Natalya Khorover Artist,
and Guild/Art Center/Venue: _____

Representative: _____

Address: _____

Phone: _____ Email: _____ Website: _____

Second contact for group: _____

Address: _____

Phone: _____ Email: _____ Website: _____

1. Lecture/Workshop: _____

Date: _____ Time: _____

Place: _____

Address: _____

Materials Fee: _____

Teaching Fee: 3 hours \$550 _____ 6 hours \$850 _____ Lecture \$550 _____

2. Lecture/Workshop: _____

Date: _____ Time: _____

Place: _____

Address: _____

Materials Fee: _____

Teaching Fee: 3 hours \$550 _____ 6 hours \$850 _____ Lecture \$550 _____

3. Lecture/Workshop: _____

Date: _____ Time: _____

Place: _____

Address: _____

Materials Fee: _____

Teaching Fee: 3 hours \$550 _____ 6 hours \$850 _____ Lecture \$550 _____

Booking Fee: \$200.00 non-refundable (counts towards total fee) to be paid when contracts are signed.

Total Fees: _____ (minus \$200.00 booking fee) _____

Materials fees will be collected on site at the beginning of the workshop.

All payments due at the end of the last workshop.

Meals: to be provided by guild or \$40.00 per day, including travel days.

Travel Expenses: current federal reimbursement rate per mile door to door round trip, or round trip air-fare, parking, tolls, baggage fees.

Combined workshops with another guild are acceptable and encouraged, however, both must sign the contract and designate one guild as the lead guild for all communication and technical purposes. If the guild uses their own contract in addition to Natalya's, Natalya's contract prevails in the event of a conflict or difference between the two.

Set-up requirements for classes:

- One or two tables for display and demonstration purposes. No more than two students per 3'x8' table. Adequate light, and electrical outlets.
- Maximum 15 students. Ten more students may be added for an additional fee of \$50.00 per student.
- Added requirements for machine sewing classes: 1 iron and board for each 5 students. 1 sewing machine in good working order for the teacher to demonstrate on. Can be a student's machine.
- Added requirements for classes involving paint: easy access to water, washable floors (no carpet) and adequate ventilation.
- Door to door travel: current federal reimbursement rate per mile round trip or round trip airfare, parking, tolls, baggage fees.
- Lodging: Hotel/motel with on-site food and free wireless internet or private home: non-smoking, private bath.

Cancellations:

- A guild or group may cancel due to insufficient enrollment 8 weeks prior to the dates of the contract and before the time Natalya purchases airline tickets or incurs expenses. Cancellation must be stated in a person-to-person telephone conversation and must then be confirmed in writing via email or snail-mail.
- If the group cancels within the period of 8 weeks to 4 weeks prior to the dates of the contract, the guild will be responsible for paying half of the contract fees.
- If the guild cancels within four weeks prior to the dates of the contract, the guild will be responsible for paying all of the contract fees.
- If cancellation occurs after airline tickets have been purchased, guild shall be responsible for reimbursing any non-refundable expenses already incurred in addition to all or a portion of contract fees as described above.
- If conditions beyond our control (snow, hurricane, illness, accident, or serious family emergency etc) prevent Natalya from teaching or lecturing it is agreed that this contract may be terminated without a penalty payment assessed by either party. Rescheduling the program may be an option.

Natalya Khorover, artist

Signed: _____ Date: _____

Guild representative: _____

Signed: _____ Date: _____

Natalya Khorover 140 Teresa Lane, Mamaroneck, NY 10543

(917) 414-7969

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